



On behalf of

Whitgreave Parish Council

Meeting Minutes

Monday 4th March 2024, 07:30pm

L26/001 Attendance and Apologies

Attendance: Mr Paul Stubbs (Chairman), Mr Steve Newbold (Councillor), Mrs Cathy Collier (Councillor), Mr Brian Phillips (Councillor), Miss Rebeckah Richards (Clerk), Mr Jack Rose (SBC Councillor) and 1 Member of the Public.

Apologies: Mr Geoff Collier (Councillor).

L26/002 Approve the minutes from the previous meeting

Agreed and signed.

L26/003 Declaration of Interest

No declaration.

L26/004 Public Participation

No participation from the public.

L26/005 Correspondence Received

- **Power to Fund Works to Property Relating to Affairs of the Church:** Forward the email to Brian Phillips, who will consult with the Church.
- **Free Portrait of His Majesty the King:** Email the Portrait Scheme Cabinet Office to show interest in gaining a free portrait.
- **Royal Garden Parties 2024:** No interest.

L26/006 Financial Accounts

Now that the Clerk has access to the Unity Bank account, it was agreed that Brian Phillips will also be added. This will enable three points of authorisation on the account (not including the Clerk).

It was agreed that the NS&I savings account is to be made redundant and a new savings account is to be opened with Unity Bank to enable access to the funds more efficiently.

The internal audit of the accounts for 2022/23 has now been completed. Clerk to follow this up and publish the accounts.

L26/007 Pets at Home Traffic Situation

A response has been received from David Williams, who is the Cabinet Member for Highways and Transport, relating to the issues that the road closures and diversions have caused and asking who knows of the ongoing troubles and are they concerned.

A responding letter will be drafted to clarify who the qualified traffic management company is, that are responsible for the diversions and asking for the Parish to be informed of any future diversions going forward. The letter will also include our need for funding of traffic systems within Whitgreave to enhance the 30mph speed restrictions.

Section 106 Update:

The money allocations are being agreed by Staffordshire Borough Council around Springtime. No further information on this currently.

Note: Section 106 agreements are drafted when it is considered that a development will have significant impacts on the local area that cannot be moderated by means of conditions attached to a planning decision.

L26/008 Discuss the Parish E-Book

Continue to gather a list of address by going door-to-door, to ensure members of the parish are all aware of the communications available.

A notice has been put on the website and a printout will be put into the Parish Noticeboard.

L26/009 Progress of the Parish Website

Clerk now has access to the website. Continue to update the website as and when required.

L26/010 Planning Applications

One planning application has been received (Reference: 23/38570/HOU). No objection to the demolition of existing outbuildings, proposed gym and first floor office/studio on the basis it is not used for living accommodation.

L26/011 Any Other Business / Emergency Issues

- **WPC email access:** Due to the newly appointed Clerk, it was agreed that access to the whitgreaveparishcouncil@gmail.com email will be solely manned by the Clerk with all correspondence being sent to the Councillors.
An email address for the Councillors is to be set up and used going forward.
- **Sign Post on Green Lane:** This has been reported and rectified but has since moved again. Jack will report this for the second time.
- **Green Lane Pot Holes:** The pot holes have been previously reported by members of the public but have not yet been repaired. Steve has agreed to submit another report, following from the meeting.

L26/012 Further Meeting Information

The next meeting will be the AGM on Tuesday 7th May 2024 at 07:00pm, at St. John's Church, Whitgreave, followed on by the Parish Council Meeting.